



Document Imaging for Microsoft SharePoint



Are you burdened with large amounts of unmanaged paper?
Are you running Microsoft products?
Imaging Solutions has a services and software offering that leverages your Microsoft investment and solves your paper problem.

Did you know, the average cost to file a document – is \$20; to locate mis-filed documents is \$120 and document copying costs is \$210?

Capture

Quickly turn paper into digitized images accessible throughout your organization eliminating paper files and storage.

- Have you implemented MS Office SharePoint Server 2007 or Windows Server (WSS)?
- Do you have departments within your organization that have unmanaged paper or paper intensive processing?
- Have you evaluated Enterprise Content Management products and found they are too costly?
- Would you like to leverage MOSS to solve these problems and gain a greater ROI ?

Document Imaging for Microsoft SharePoint is the solution.

A complete document imaging solution based on Microsoft SharePoint is the answer.

Control

Eliminate lost and missing files, eliminate copying, secure your documents providing access to only those authorized to view.

Scanning and Document Imaging:

- Scan & convert paper into digitized images
- Eliminate the need to store & retrieve paper documents
- Enable multiple users and locations to quickly and easily view documents

Ease of Use:

- Familiar user interface
- Enable multiple users and locations to quickly and easily locate and view documents
- Overcome the major barrier: unstructured documents

Secure & Recoverable:

- Only authorized personnel have access
- IT already administering

Cost Effective:

- Leverages existing investments in Microsoft products (MOSS 2007 or WSS)
- Fraction of the cost of traditional Document Imaging products
- Short implementation cycle

Capitalize

Leverage your existing Microsoft infrastructure and investment.

Contact Imaging Solutions today for more information on our software and services offerings for Microsoft SharePoint.

