



## Transform Microsoft SharePoint into an Advanced Document Management System

### Join Microsoft, Fujitsu, Imaging Solutions and KnowledgeLake for Hands on Demonstration of Paper to Digital for Microsoft SharePoint!

Seminar | March 9, 2010 | 9AM - 12PM

#### Event Location

Fujitsu Demo Center  
733 Third Ave  
New York City, NY 10017

#### [Registration](#)

Centralized **scanning** of large volumes of documents can deliver **tremendous cost savings for organizations**. Yet, centralized paper processing is not the right answer for everyone all the time. As low cost departmental scanners have proliferated, the ability to capture paper documents at the source-getting them to work for you faster-is available to any organization. Or perhaps your organization requires a combination of centralized and distributed capture? Join Microsoft, Fujitsu, Imaging Solutions and KnowledgeLake for one day and discover how to utilize both centralized **and** distributed capture devices with Microsoft SharePoint and Fujitsu scanners.

The idea of this day is to take **hands on approach** to solving the paper problem, in a way that will benefit YOUR organization.

During this fast-paced seminar we will discuss, and **show you hands on**, the immediate **benefits of a document management** solution.

#### Topics of discussion will include:

- Data Entry - Reduce labor indexing information
- Green - Reduce environmental impact by using less paper
- Economy - Reduce operational costs
- Centralized Capture - employee productivity scales
- Distributed Capture - Reduce shipping and faxing
- Transactional Capture - Reduce processing time
- ROI - How fast will this solution pay for itself

All this and more!! Register today as **space is limited to only a small group**.

#### Agenda

8:30-9:00 Registration  
9:00-9:30 Fujitsu, Microsoft & KnowledgeLake Overview  
9:30-11:00 Product Demonstration  
11:00-12:00 QA & Hands on Lab

#### [Registration](#)

The session is free but the information is valuable.

**For more information, please contact:**  
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