



ECM for Microsoft SharePoint Needs Analysis



Are your organizations burdened with large amounts of unmanaged paper? Do you already have MOSS or WSS? Are you uncertain as to whether ECM for MS SharePoint is right for your organization. Imaging Solutions has a solution—a low cost services offering to perform a needs analysis and provide you with the data you need to make the right decision.

Capture

Quickly turn paper into digitized images accessible throughout your organization.

Control

Eliminate lost and missing files, eliminate copying, secure your documents providing access to only those who need to see.

Capitalize

Leverage your existing Microsoft infrastructure and investment

Imaging Solutions ECM Needs Analysis Package for a Microsoft SharePoint

An ECM needs analysis for small business or departments of less than 50 users to determine if ECM for Microsoft SharePoint is right for your environment. Imaging Solutions has the technical expertise and business background to provide an objective view of your environment and needs.

Onsite Needs Analysis:

Imaging Solutions will assign a Business Analyst to review and analyze your environment. The BA will document the findings and create a "Needs Analysis & Recommendation Document". This document will be delivered and reviewed as the deliverable for the assignment.

Deliverable:

The Imaging Solutions BA will advise you of the findings, if and how ECM for MS SharePoint fits into your business and can be your solution. If the need is greater than MS SharePoint is capable of and expanded and enhanced features are required, the BA will advise the client of options that may be SharePoint centric but integrate other product offerings to complete the solution set.

Packaged Offerings for:

- Less than 20 user organization
- More than 20 but less than 50 user organization

Next Step:

If it is determined that the ECM for MS SharePoint is a good fit and you implement one of our bundled packages, the cost of the assessment will be credited to the implementation engagement.

Contact Imaging Solutions today for costs and scheduling your assessment.

